



# UC San Diego Policy & Procedure Manual

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## COMPUTING SERVICES

**Section: 135-4 EXHIBIT B**

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### EXHIBIT B

#### UCSD INFORMATION SYSTEMS COMPUTER/INFORMATION USE AND SECURITY STATEMENT FOR NON-UNIVERSITY PERSONNEL

Name \_\_\_\_\_ Access Number \_\_\_\_\_

I understand that in the performance of my duties for UCSD, I must hold information in confidence. I have read, understand, and agree to abide by the **Rules of Conduct for University Employees Involved with Information Regarding Individuals** (on reverse side). I understand that unauthorized disclosure of personal/confidential information may result in charges of Invasion of Privacy.

I also understand that it is against UCSD Information Systems policy to seek out or use personal or confidential information relating to others for my own interest or advantage.

I understand that under California State Law any person who maliciously accesses, alters, deletes, damages, or destroys any computer system, network, computer program, or data is guilty of a felony.

I also agree to abide by the References and Related Policies on the reverse side outlining University policies and State and Federal laws which govern use of computer systems and disclosure of information. I understand that violation of UCSD regulations and local, state, or federal statutes may carry the additional consequence of prosecution under the law, where judicial action may result in specified fines or imprisonment, or both, plus the costs of litigation or the payment of damages, or both.

**I understand that this agreement expires one year from the date indicated on this form, and that any extension of access must be approved again by the appropriate Data Steward. If access is no longer required before the one year term has ended, I understand I am obligated to request of the Data Steward that my access be terminated immediately to avoid misuse of my computer access.**

I acknowledge receipt of a UCSD Administrative Computing & Telecommunications computer access code (user-id) and password; and understand that I will be responsible for all entries made thereunder. I understand that my user-id and password are to be accorded the same significance as my handwritten signature and that the delegation of user-id and password to another person, or my use of another person's user-id, may be considered False Representation.

Signature \_\_\_\_\_ Date \_\_\_\_\_